



NOTICE TO PROCEED

ALEJANDRO E. DELA TORRE, JR.
Authorized Representative
PROGRESS HOME AND OFFICE FURNISHINGS
 73 Panay Ave., Brgy. Paligsahan,
 Quezon City, Metro Manila

Dear **Mr. Dela Torre:**

The attached Letter Order having been approved, notice is hereby given to **PROGRESS HOME AND OFFICE FURNISHINGS** that performance on the **SUPPLY AND DELIVERY OF OFFICE FURNITURE FOR THE PROCUREMENT SERVICE – DEPARTMENT OF BUDGET AND MANAGEMENT (PS-DBM) DEPOTS** for under **PB No. 022-2023** shall commence effective on the date of receipt of this Notice:

| LOT | ITEM DESCRIPTION | QTY / UOM | UNIT PRICE | TOTAL CONTRACT PRICE |
|------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|-----------|-------------|----------------------|
| 1 | Supply and Delivery of Office Furniture for the Procurement Service – Department of Budget and Management (PS-DBM) Depots | 1 lot | P994,486.00 | P994,486.00 |
| Amount in words: Nine Hundred Ninety-Four Thousand Four Hundred Eighty-Six Pesos. | | | | |

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Letter Order and in accordance with the Delivery Schedule.

Please acknowledge receipt of this notice by signing on the space provided below

Very truly yours,

Signature Redacted

DAVE Y. VALDERAMA
OIC-Director IV, Regional Operations Group

Signature Redacted

Received by
 Alejandro E. Dela Torre Jr.
 1-8-29

Date of receipt of this Notice:

1-8-24

Name of Authorized Representative:

ALEJANDRO E. DELA TORRE JR.

Signature of Authorized Representative:

Signature Redacted



LETTER ORDER No. : PO23-00557

**PROGRESS HOME AND OFFICE
FURNISHINGS**

73 Panay Ave., Brgy. Paligsahan
Quezon City, Metro Manila

Date : December 27, 2023

Bidding No.: PB-022-2023

Date of Opening : November 30, 2023

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. _____
dated _____ subject to the Terms and Conditions enumerated below.

| ITEM | QTY | UNIT | ARTICLES/DESCRIPTION | UNIT PRICE | TOTAL AMOUNT |
|------|-----|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|--------------|
| 1 | 1 | lot | <p>SUPPLY AND DELIVERY OF OFFICE FURNITURE FOR THE PROCUREMENT SERVICE - DEPARTMENT OF BUDGET AND MANAGEMENT (PS-DBM) DEPOTS. ✓</p> <p>* PR23-0391 ✓</p> <p>* For Regional Depot (c/o DMD) ✓</p> <p>* NOA No. INTBAC-068-23 ✓</p> <p>* Resolution No. PS-BAC-23-12-02 ✓</p> <p>* 70units of Office Table with Mobile Pedestal ✓</p> <p>* 70units of Clerical Chair with arm rest ✓</p> <p>* 5units of Steel Cabinet with Safety Vault ✓</p> <p>* 11units of Steel Waiting Gang Chair ✓</p> <p>**** See attached file for Specification of the Items ✓</p> <p>* with One (1) year warranty on parts and services up in factory defects. ✓</p> <p>* A warranty covered by either retention money or special bank guarantee equivalent to at least 1% of the payment on the contract price shall be required for a period of six (6) months after acceptance (if applicable) ✓</p> <p>=====</p> <p>- Subject to Expanded Withholding Tax, Creditable Withholding Tax and Other Percentage Taxes Reference: RA 10963, RA 9337, Revenue Regulation Nos. 13-18, 11-18, 16-05, 14-02, 12-01 and 2-98.</p> | 994,486.00 | 994,486.00 |

Price Validity: **0** Calendar Days Total Amount: **Php 994,486.00**

Place of Delivery : RR Road, Cristobal St. Paco Manila ✓

Delivery Instruction : Within thirty (30) working days from the issuance of the Notice to Proceed (NTP) ✓

Certified Correct: **Signature Redacted**
ABIGAIL ANN O. ALICDAN-ESPERE
OIC, GSD

12/27/23
Date

FUNDS AVAILABLE **Php 994,486.00** **Signature Redacted** JAN 03 2024
LADY JOU A. GIMENO
OIC Chief Accountant

APPROVED BY: **Signature Redacted**
PHILIP JOSEF J. VERA CRUZ
Director IV, Operations Group

1/3/24
Date **Signature Redacted**

Supplier's copy **Signature Redacted**
ALEXANDRO E. DELA TORRE JR.
Signature Over name in print

Received by: Alejandro De la Torre Jr.
1-8-24
Date Received

Lim Edgardo Jr. i